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| cid:image003.png@01D2932A.1F9825A0 | | | | | **ROLE PROFILE** | | |
| Senior Finance Analyst – FP&A | | |
| **Reports to:** | Senior Planning Lead or Mortgage/Savings Decision Support Lead | | | | | | |
| **Grade:** | Senior Professional / Technical | | | | | **Job Family:** | Finance |
| **Leadership Responsibility:** | Direct Reports: | 0 | Indirect Reports: | 0 | | **Regulatory Information:** | Not Applicable |
| **Location:** | Coventry Area | | Working hours: | | | Full time | |
| **ABOUT THE ROLE** | | | | | | | |
| We are recruiting for an exceptional Senior Finance Analyst - a new and exciting role within our Strategic Planning and Performance team. You will be joining a growing team at the Society and will have the opportunity to take a lead role in driving commercial value at a critical time, both internally and externally.  You will be key to producing high quality analysis, modelling and reporting that enables timely, effective, and informed commercial decision making. You will support the Society by providing SME knowledge to drive improvements in understanding and efficiency. In summary, the role is for an experienced analyst with an existing numerical, computing, and analytical skill set; to work within a challenging, dynamic, and proactive financial planning environment and work closely with colleagues across, products, risk management, accounting, and treasury.  You will work on a range of different activities such as supporting the annual and quarterly organisational budgets for the organisation where you will own the analysis of certain problem areas, present key risks and issues and be able to present a coherent position to a range of senior stakeholders.  You will work on key FP&A tool enhancements on systems such as QRM, and Adaptive planning and play a lead role in leading projects to deliver these enhancements.  You will occasionally deputise for the senior manager in FP&A or the Mortgage/Savings decision support lead and be required to present to senior stakeholders including the CFO. | | | | | | | |
| **ABOUT YOU** | | | | | | | |
| The role is within a highly numerate and analytical environment and the preferred competencies required will reflect this, to include:   * Track record Stakeholder management and engagement * Strong mathematical and computer literacy * Cultivate an environment of collaboration, innovation and sharing of ideas with ability to work individually and within a team * Evidence of ability to translate complex analyses into simple actionable management information across all levels of the organisation.   Ability to use the following systems:   * QRM, Adaptive planning and modelling experience desirable. | | | | | | | |
| **REQUIREMENTS:** | | | | | | | |
| * Qualified accountant (ACA / ACCA/ CIMA) or MBA * Experience working in financial services or similar regulated B2C business * Advanced Microsoft Excel), Office 365 and willingness to work with FP&A systems including QRM, Workday and Adaptive planning. * Strong Excel skills with significant exposure to large data sets * Financial Forecasting and Planning with significant exposure to management information * Extensive knowledge of planning and forecasting processes and modelling * Strong relevant experience within a finance or treasury function | | | | | | | |

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| **YOUR KEY RESPONSIBILITIES**. (Additional detailed performance objectives will be set by your manager) | |
| **General Profile** | Strong effective communicator, translating complex detail into clear actionable insight for stakeholders  Responsible for the performance of independent analysis of commercial scenarios and outcomes, such as acquisition and growth scenarios, and develop more dynamic forecast modelling.  Be responsible for the compilation of management information and collation of papers for monthly and intra-month management committee and Board meetings. Providing SME Knowledge and insight to the results, providing both commentary and additional outputs to enhance senior management decision making |
| **People & Relationships** | Ability to work with, support and challenge stakeholders across the business. Be seen as a valuable Business Partner across the Society and provide clear direction on what is required, when and why.  Manage, recommend, and lead cross function ad hoc projects, systems developments, and reporting enhancements. Leading to efficient and effective achievement of project objectives, timescales, and results. |
| **Governance, Risk & Controls** | Strong control ethic, passionate about delivering “one version of the truth”, working with stakeholders across the business to identify reconciliation issues.  Recommend and manage developments and implementations of improvement in financial analysis and modelling. Leading to improved analysis of financial outcomes and trends, leading to improved financial risk modelling  Documenting processes in line with Financial Modelling Governance Framework and EUC best practice |
| **Impact, Scale & Influence** | Consult and engage with stakeholders effectively as required. |
| **Decision Making / Problem Solving** | Provide recommendations to colleagues in addition to best practice advice.  Challenge new processes and provide support to identify new risks, ensuring they are mitigated, and controls are established.  Use excel, in addition to wider systems knowledge to perform detailed investigations and reporting results to stakeholders. |
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| **Comparable Roles** | Financial Data Senior Analyst, Financial Data Senior Analyst – Modelling, Financial Data Senior Analyst – SAS, Financial Data Senior Analyst, Financial Data Senior Analyst – Reporting, Capital Planning Senior Analyst, Liquidity Planning Senior Analyst, Middle Office Data Senior Analyst, Financial Management Senior Analyst. |